

OPENING HOURS (開館時間)

From Tuesday through Friday

General Library Rooms, Local History Room, Sea of Japan Exchange Room:

9:00am – 6:30pm (May through October: 9:00am – 7:00pm)

Children's Room and Audio-Visual Room: 9:00am – 5:00pm

* Please note that elementary school children (or younger) accompanied by their guardians and junior high school students (or above) are able to use the Children's Room until closure time of the library. For lending, returning and general services after 5:00pm please go to the general counter.

Saturday, Sunday, Monday, and National Holidays

All rooms: 9:00am – 5:00pm

LIBRARY HOLIDAYS (休館日)

- Second Thursday of every month
- The last day of each month (except for December: 28th)
- New Year (December 29th – January 3rd)
- Stocktaking period

LIBRARY SERVICES & INFORMATION (館内のご案内)

GENERAL BOOKS AREA (1st FLOOR)

General materials, references, newspapers (daily and monthly), magazines, and large-print materials are located in the General Books Area. Latest publications on work and living, pamphlets, and other useful information can be found on corner shelves.

- Youth Corner – A collection of books for youth.
- Computer Terminal – For internet access, please book in advance.

- CD-ROM Terminal – Newspaper and magazine articles can be viewed electronically.
- Interview and Reciting Room – Books can be read allowed for visually-impaired visitors. Bookings are necessary.

CHILDREN'S LIBRARY (1st FLOOR)

Children's books, illustrated books, newspapers, and magazines are located in the children's library.

Children's Book Club: Every Sunday (story-telling and talks for children)

11:00am – Little kids' time (4 years old to 2nd grade)

2:00pm – Big kids' time (3rd grade and up)

Picture Book Time: 11:00am on 2nd and 4th Thursday of every month (adults are welcome).

CHILDREN'S BOOK RESEARCH ROOM – Reference books and magazines.

CHILDREN'S BOOK RESOURCES –

Latest children's books (published within a year) are stored for selection review.

These books cannot be used outside the library. Please inquire at the Children's Counter.

LOCAL HISTORY ROOM (2nd FLOOR):

Local References (Tottori Prefecture-related books), books written by the people of Tottori, magazines and periodicals published in the prefecture, official gazettes, and prefectural bulletins are located in this area.

- NEWSPAPER CORNER –Newspapers within a month, compact editions, and microfilm.
- BIRDS & JAPANESE PAPER – Birds and Japanese paper (“washi”) are one of the well-renowned symbols of the prefecture. Here, you can find a collection of books and materials.
- MAPS – Topographical and residential maps.

Sea of Japan Exchange Room (2nd FLOOR):

Chinese, Korean, and Russian books, magazines, and newspapers are located in this room. Japanese books related to the Sea of Japan countries are also available.

AUDIO-VISUAL ROOM (2nd FLOOR):

CDs, laser discs, DVDs, and videos are accessible in this room.

HOW TO BORROW A BOOK(本を借りるには)

Please have your library card and book ready for check-out at the counter.
You can borrow up to 12 books for duration of 2 weeks.

FIRST TIME BORROWERS:

Who is eligible?

Residents, commuters, and students in Tottori Prefecture are eligible to borrow from the library. A library card can be issued by filling out an enrollment form. Please bring an ID that includes your mailing address with you (driver's license, student card, or insurance card). Please note that your library card can only be used by you.

BOOKS THAT CANNOT BE BORROWED:

Dictionaries, reference books, newly-released magazines, local references, audio-visual materials, and certain other books will have a “館内” label. Books with this label are for usage within the library and cannot be borrowed.

FOR RESIDENTS IN REMOTE AREAS:

If you live outside Tottori City you can still access books from the Tottori Prefectural Library through your local library or central community center. Please ask your local staff for more details.

HIGHER EDUCATION STUDENTS & TEACHERS IN TOTTORI PREFECTURE:

You can borrow materials from the library through your school library. Please ask your school librarian for details.

BOOK RETURN(本を返すには)

You can return borrowed books at the counter (library card is not needed).

If the library is closed, you can use any of the return shoots.

Return shoots can be found on the outside wall of the main entrance and on the side walls near the parking area. However, for large or heavy books and local reference books, please refrain from using the return shoots in order to avoid damage.

Alternatively, you can return books at any local library or central community center (excluding Tottori City Central Community Center). Please mention, on returning, where you borrowed from and contact us to let us know.

UNABLE TO RETURN BY THE DUE DATE?

Please call us if you are unable to return a book by the due date. We can extend the due date by two weeks if the book is not on hold. (Such extension may not be allowed if the due date has passed.)

ATTENTION!!

Please be aware that you may not receive library services if you do not return books.

Fees are incurred if library materials are stained or damaged. Please handle all books with care.

HOW TO FIND A BOOK(資料をさがすには)

DO-IT-YOURSELF METHOD:

You can find any book by using our library search terminal. By entering the title or author of the book, you can begin your search. Alternatively, you can search through our internet homepage (<http://www.library.pref.tottori.jp/>).

INFORMATION DESK:

Feel free to ask at the Information Desk if you have any queries or have trouble finding a book. You can also call, write, or email the desk for any information.

BOOKINGS & REQUESTS:(予約・リクエスト)

When the book you are looking for is unavailable, you can fill out a request (or booking) form. If the book is booked out, we can contact you when the book is returned. If the book is not available in the library, by filling out the request form, we can either purchase it or borrow it from another library.

PHOTOCOPYING SERVICES:(複写)

Photocopying services are provided to the public in accordance with copyright laws and library regulations. (The library will photocopy books/materials owned by the library only.) You will need to fill out the photocopying order form and pay 10 yen (color : 20 yen) for each sheet (B5, B4, A4, A3). This service ceases 30 minutes before closing time.

- An order of photocopied materials from other libraries can also be arranged. Costs and procedures vary from library to library.
- We are unable to photocopy other libraries' materials or any materials brought in from outside